

# **LEVERTON PARISH COUNCIL**

## **MINUTES**

of the Meeting held at The Church Hall, Main Road, Leverton on **Monday, 22nd October 2018.**

D Durrant in the Chair

Present:- Councillors: Mrs J Self, Mrs J Moore, Mr N White, Mr N Chandler  
Cllr Peter Bedford, Boston Borough Council, Cllr Paul Skinner, Lincolnshire County Council  
Apologies: Mr M Chevis

### **1.0 OPEN FORUM**

No members of the public present and no items for the open forum.

### **2.0 POLICE MATTERS**

The clerk presented a list of recorded incidents provided by PCSO Kym Rayment, who was unable to attend the meeting, as below:

1 Incident of Fraud/Forgery	-	Lacey's Avenue
1 Traffic offence	-	A52
1 Suspicious circumstance	-	Lacey's Lane

The Chairman reported that the parish council had received a positive response to the letter sent to the Chief Inspector and Crime Commissioner in that locations would be given as standard going forward.

### **3.0 APOLOGIES:**

Mr M Chevis

### **4.0 DECLARATION OF INTEREST**

There were no declarations of interest.

### **5.0 MINUTES**

The minutes of the Meeting held on 24<sup>th</sup> September 2018 were agreed as presented and signed by the Chairman as a true record of the meeting.

### **6.0 Matters arising:**

#### **6.1 Play Park**

There was nothing further to report regarding the play park. The clerk confirmed she had spoken to Wicksteed to request the invoice for the inspection.

#### **6.2 Poor Condition of Parish Roads**

The Chairman and Mrs Moore confirmed that patching had been completed in a few areas of the parish however Mr White stated that the dip in the road adjacent to Dao Cottage on Highgate was getting worse. Cllr Skinner advised to report the issue on the Lincolnshire County Council FixMyStreet portal whereby he would then be able chase it.

#### **6.3 Leverton Toilet facilities.**

It was confirmed that the toilet facilities were still awaiting demolition.

Investigations into determining if the sewage provision was shared with the toilets had been completed however the situation remained unclear. Cllr Bedford confirmed he would ask the relevant department for information.

#### **6.4 Vermin Issue Around The Waste Bins In The Layby**

The Chairman confirmed that he has noticed a nest in the area and has also been keeping a record of the emptying of the bins which has not been completed to the schedule initially agreed. Cllr Bedford confirmed he would chase this up again.

#### **6.5 War Memorial Upkeep**

Mrs Moore confirmed that the war memorial had now been tidied up.

#### **6.6 Lay-by Benches.**

Mrs Moore confirmed that Mr Horwat would be liaising with the gentleman who had renovated the bench at the junction of Lacey's Lane for the repair of the lay-by benches.

#### **6.7 Leverton to Wrangle Sea Bank**

Mrs Moore stated that she had recently seen walkers along the newly raised sea bank, contravening the instruction given by Witham Fourth IDB that the bank was to be closed for 2 years. It was also noted that there was no signage informing the general public of this, although information had been displayed on parish notice boards and had been given for publication in the parish magazine. Mrs Self also stated that she was not aware that the bank was closed and also raised the issue of badly maintained stiles on the public footpaths on the sea banks. Cllr Bedford confirmed he would address both these issues with the relevant departments.

#### **7.0 NEW DATA PROTECTION LAWS (GDPR)**

A GDPR Toolkit for local councils had been received from the National Association of Local Councils and customised versions of all the key documents had now been produced and uploaded to the parish website. It was noted that all documents would be reviewed regularly and added to or amended as appropriate. The councillors adopted the new laws which came into effect on the 25<sup>th</sup> May 2018 and were given copies of the Privacy Notice, Data Protection Policy, Subject Access Request Procedure, Data Breach Policy and the Records Retention Policy. All councillors present were given a copy of the Security Compliance Checklist to complete and return.

#### **8.0 PAYMENTS**

The Clerk requested the following payments be approved:

Leverton Poor Land Trust	(Playing Field Rent)	£ 43.75 (Cheque)
C A Anderton & HMRC	(Clerk Salary/Tax deduction)	£250.00 (BACS)

#### **9.0 CORRESPONDENCE**

##### **9.1 Lincolnshire CC – Winter Self-Help and Mutual Aid**

The clerk issued copies of an email from Lincolnshire County Council with regard to their Winter Maintenance Service.

##### **9.2 Boston Borough Council – Inclusive Boston Project**

An email from Boston Borough Council stating an Open Information Event hosted by TaylorITEX CIC is to be held at Fenside Community Centre, Tuesday 06 November 2018 10.00am – 12.00 noon and 13.00pm to 15.00pm to promote courses and support that is available for all residents in the Boston and surrounding areas.

#### **10.0 ITEMS FOR THE BENEFIT OF THE PARISH**

Mr White asked that a condolence card be sent to Mrs B Dickinson on behalf of the Parish Council.

#### **10.0 DATE OF NEXT MEETING**

The date of the next meeting was agreed as Monday 19th November 2018 at The Church Hall, Main Road, Leverton commencing at 7.00pm.